

Academy of Fine Arts

PROSPECTUS 2004-2005

Academy of Fine Arts

Kaikukatu 4

00530 Helsinki

Telephone exchange (09) 680 33 20

Fax (09) 680 33 260

<http://www.kuva.fi/>

THINGS TO REMEMBER:

Enrolment for the academic year 2004–2005:

9 August–17 September 2004. (Mailed enrolment forms must arrive at the school no later than 19 September 2004).

Enrolment forms are available at the info desk in the Study Affairs Office.

Registration as attendee:

- submit the completed enrolment form to the Study Affairs Office
- attach receipt for paid Student Union membership fee (also when paid online!)
- 2 passport photos (only applies to new students)
- copyright form (only applies to new students)

Registration as absent:

- submit the completed enrolment form to the Study Affairs Office

NOTE! Students who do not enrol themselves for attendance or as absent during the required period will lose their right to study at the Academy.

Notice of acceptance:

New students must submit a filled-in notice of acceptance at the Study Affairs Office no later than 6 August 2004.

NOTE! Students who fail to submit the notice will lose their right to study at the Academy.

To the reader

Welcome to the Academy of Fine Arts. You are holding the Academy's Prospectus for 2004-2005. The Prospectus covers basic information about studies, degrees, graduation and the school itself. The BFA and MFA curricula presented in the Prospectus are valid for the academic year 2004–2005. They will change to some extent in autumn 2005 as a result of the degree reform that will apply to all institutions of higher learning in Finland. One thing the reform will change is the credit system, which in the future will be in line with the ECTS credit system.

The first chapter, *Studying at the Academy*, presents general information about studies, degrees, and various practical matters. The second chapter presents the organisation of the Academy and its departments. The third chapter sets forth the degree requirements for the Bachelor's and Master's degrees, including the particular requirements of the different study programmes. The syllabi of the study programmes differ only with respect to the required major courses. The required amount of studio work also varies slightly.

The appendices include a list of the Academy's publications and the valid Degree Regulations, which every student should read carefully. The Degree Regulations set out the content of the degree requirements, which dictate the BFA core curricula. In addition to required courses, the curriculum also includes a number of electives—courses and workshops—which students are free to choose according to their interests.

A COURSE CATALOGUE presenting the courses and other instruction for the coming term is issued at the beginning of each term. The catalogue also includes up-to-date information about teachers, teaching venues, times, and credit yields for courses. Information about instruction and courses is also published on the Academy's web site at the beginning of the autumn term.

Have a good study year!

Study Affairs Office

I STUDYING AT THE ACADEMY

Degrees and Degree Programmes

The Academy of Fine Arts is a university-level school that offers the degrees of Bachelor of Fine Arts and Master of Fine Arts. Since 1997, a Doctorate in Fine Arts has also been available.

The Bachelor in Fine Arts degree is an undergraduate university degree. It is worth 140 credits and takes about four years to complete. The Master's degree is a lower-level postgraduate university degree. It requires 180 credits and takes about five-and-a-half years to complete. A special Master's degree can also be taken in the Academy, worth 40 credits. The Doctorate in Fine Arts is 120 credits in size and takes an estimated 3–4 years to complete.

Degree Regulations

Studies at the Academy are undertaken in compliance with the Degree Regulations that entered into force on 1 August 1997, last amended in 2003. (The text of the Degree Regulations is appended to this Prospectus).

Degree Programmes

Studies leading to the BFA and MFA degrees are organised in degree programmes. The Master's degree builds upon a completed Bachelor's degree. Both programmes are completed within the fields of study available at the Academy, which aim at instructing and developing the students' talent and knowledge in a particular area. The degree programmes are in sculpture, painting, printmaking, and media studies.

Degree Nomenclature

The degrees available at the Academy are Bachelor of Fine Arts (BFA), Master of Fine Arts (MFA) and Doctor of Fine Arts (DFA). The use of abbreviations, although acceptable in the Academy's internal communications, should be reserved to contexts requiring exceptional brevity of expression. For normal use, it is recommended that the full forms be used, that is, Bachelor of Fine Arts, Master of Fine Arts, and Doctor of Fine Arts

Aims and Completion of the Bachelor's Degree

The BFA degree is available for students who have completed upper secondary school and passed the matriculation examination. Students who have completed other equivalent studies may also be accepted into the degree programme. In exceptional cases, admission may also be available for persons who have neither passed the matriculation examination, nor completed other equivalent studies.

The aim of the degree is to give students the artistic, theoretical, and practical skills and knowledge they require in the artistic professions. Instruction at the Academy is designed to impart the capacity to engage in independent professional work as an artist, as well as the necessary communication skills. The completed degree also confers on students the right to take the Master's degree at the Academy.

The BFA degree is awarded to students who have completed the required studies in the BFA degree programme and who have demonstrably achieved the set aims of the degree, as well as the required language proficiency.

Maturity Test for the Bachelor's Degree

Candidates for the Bachelor's degree must also take the maturity test. This is a written test whose purpose is to ascertain the student's skill in his or her native language. The test is written in the language in which the student has completed his or her high school education. Students may be exempted from the test on special consideration. For more information, ask the Study Affairs Officer.

Exemption from the Maturity Test

Students who have completed their school education in languages other than Finnish or Swedish, as well as students who have completed their school education abroad, are exempted from Finnish and Swedish language studies, and also from the linguistic aspect of the maturity test. However, exemption from foreign language studies is subject to the same conditions as for students who have completed their school education in Finland in Finnish or Swedish.

Aims and Completion of the Master's Degree

The aim of the MFA programmes is to provide students with the artistic, theoretical, and practical skills and knowledge required for professional artistic tasks. Upon completion, the students will have the ability and capacity to perform independent, demanding artistic work. The degree also confers the right to take the postgraduate degree at the Academy.

The Master's degree is awarded to students who have completed the required studies in the Master's degree programme and who have demonstrably achieved the set aims of the degree and the graduation thesis, as well as the required language proficiency defined in the Degree Regulations.

Maturity Test for the Master's Degree

All MFA candidates must take the maturity test to demonstrate their familiarity with the subject of their Master's thesis, and sufficient linguistic ability. Students who have already taken the maturity test for the Bachelor's degree, will not be tested in their linguistic skill.

No exemption is granted from the content review of the MFA maturity test.

Master's Thesis

Completion of the Master in Fine Arts degree requires the preparation of a thesis. The scope of the thesis is 20 study credits. Under a decision taken by the Education and Research Council on 11 February 2003, the artistic thesis required of MFA graduands under the Degree Regulations can be as follows:

The alternatives are:

A. Two public exhibitions, one of which may be held in conjunction with the spring exhibition of the Academy. The thesis also includes a written section, which places the candidate's artistic work in context.

B. One public exhibition and a more extensive written section.

(See also the attached "*Instructions for Graduands*").

Aims and Completion of the Doctorate in Fine Arts

The Decree on the Degrees in the Academy of Fine Arts (381/1997, Articles 11–12) states the following regarding admission criteria, aims and completion of the Doctorate in Fine Arts:

Admission to the Doctorate in Fine Arts is based on a completed Master's degree. For exceptional reasons, persons who have not taken the MFA degree may also be admitted to the postgraduate programme, provided the Academy is satisfied that they possess the necessary knowledge and skills. The Board of the Academy has amended the admission criteria to the doctoral programme. In addition to the Master's degree referred to in the Decree, the criteria also include artistic talent and the capacity to undertake postgraduate studies leading to the doctorate.

The aim of the postgraduate programme is for students to gain a profound understanding of their own field and the capacity to produce high-quality work that demonstrates their artistic maturity, and engage in independent professional work in the field of their choice and develop that field.

In order to complete the doctoral degree, candidates must complete the required postgraduate studies and successfully present their thesis in public, or write a dissertation.

Advice to Students

Registration

Under the University Decree (115/1998), all BFA and MFA students at the Academy of Fine Arts must each year register themselves as either present or absent. The registration period for the Academy is usually from mid-August to mid-September. Registration for the academic year 2004–2005 begins on Monday 9 August 2004 and ends on Friday 17 September 2004. Registration documents are presented at the Study Affairs Office.

To register, students must pay the Student Union membership fee and submit a completed enrolment form to the Academy. New students also need to complete the copyright contract on student works. Two contracts need to be completed: one for the Academy, and the other for the student.

When registering as present at the Academy, BFA students **must also show a receipt of payment of the Student Union membership fee (also when paid online!)**. Enrolment forms and bank transfer forms are available at the Study Affairs Office info desk. The enrolment form and fee receipt can also be mailed, but must arrive at the Academy no later than 19 September 2004. Having produced the fee receipt and completed the registration, students receive a study book and attendance sticker on their student card. (Students registering as absent do not need to pay the Student Union fee). New students must also supply two passport photos.

NOTE! Students who neglect to register themselves for attendance or as absent by the due date will lose their right to study at the Academy. To restore the right to study, the student must apply in writing to the Rector. Students registering after the due date, or changing their enrolment status in mid-term, must pay a **handling fee of €17 to the Academy bank account**. The account number is available from the Administrative Office or the Study Affairs Office.

NOTE! Students must be registered as attendees in order to be able to complete courses or take a degree at the Academy during a given year. Students registering as absent retain their right to study at the Academy, but cannot complete any courses. Nor are they entitled to the benefits for members of the Student Union, such as health care services or meals.

* NOTE! Student benefits are intended for full-time students. If for some reason you are unable to study during some academic year, you must register as absent for that year.

Students who have registered as present or absent for the whole year at the beginning of the autumn term, and wish to change their status for the spring term, do not need to pay the handling fee if they complete their

re-registration by mid-January (the exact date will be announced separately each term). For 2004–2005, the registration change must be made by 17 January 2005. For special reasons, students who have registered as absent may change their status also mid-term. The right to change status mid-term must be applied for in writing from the relevant head of department. A handling fee of €17 is charged for the re-registration. Upon request, students can obtain a certificate of interrupted studies. The certificate can only be granted if the interruption is for at least 12 months. The interruption cannot be revoked during the period in question. The Academy will not accept any completed studies during that period.

*** NOTE! The Academy has established a register of inactive students.** Students are transferred to the inactive students register if they have enrolled for attendance two years running without earning any credit points at all. Students can leave the inactives register by drawing up a detailed study plan together with their head of department and the Study Affairs Officer. The student's progress and right of attendance—in effect whether they are studying full-time or not—is reviewed every six months after that.

Before being moved to the inactives register, the Academy sends a letter to the student notifying him/her of the imminent transfer. To avoid the transfer, the student must present a study plan approved by the department head and the Study Affairs Officer. Other reasons for keeping the student out of the inactives register can be illness or some other acceptable obstacle to progress.

Internships

Each year the Academy awards stipends for internship. Internships are available upon application to the third-, fourth- and fifth-year students and to special MFA students.

NOTE! Applicants must be students of the Academy and registered as attendees during the internship.

The purpose of internships is to provide students with special capabilities for their future professional work. Students can apply for an internship as an assistant to an artist, for example, or for positions in commercial enterprises. The departments of the Academy also have internship positions. Internship applications can be made for **one or two months**. Interns are paid a **gross salary of about €850 per month**. No credits can be earned for internships. Internship positions are generally granted for a period of one to two months.

The application period for internships usually begins in February–March, and the results are available by the end of April. Information about internships is published by the Study Affairs Office annually in February–March. Internship applications are processed and positions granted by the Education and Research Council.

Applicants must send in a informal application by the due date, giving the applicant's personal data and the desired internship position and period. The application must also set out the reasons for the applicant's interest in the position, and an account of the importance of the work for their own professional development. Note that the application **must** include a written testimony from the prospective employer, detailing the tasks the employer can offer the intern.

For more information about internships, ask the Study Affairs Officer.

Studies and Credits

Studies at the Academy consist of basic studies, subject studies, and advanced studies. Subject and advanced studies include both theoretical courses and studio work. The chapter on curricula sets out

the structure of studies and the credit requirements. Times and credit yields for individual courses are given in the COURSE CATALOGUE issued each term.

Study Credits

Studies are quantified using the concept of credit units, with one unit corresponding to an estimated 40 hours study by the student. The combination of required and elective courses and studio work comprise an average of 33–40 credits each year. Students are responsible for ensuring that they complete the required core curriculum. Should some required course remain uncompleted, the student must consult the head of the relevant department to discuss when and how these can be compensated by substitute studies. The credits earned from each course and study module are set out in the COURSE CATALOGUE.

Registration of Credits

Information about credits earned for completed courses is submitted to the credit register by the lecturer in question. The subject departments issue their own directions about how credits are awarded for studio work. **It is recommended that students check their study transcripts at the end of each term to ensure that all completed studies are registered properly.** Register transcripts are available from the Study Affairs Office.

Substitute Studies

Studies for the BFA degree may be substituted by studies completed abroad up to a maximum of 40 credits. Study programmes incorporating substitute studies must be accepted in advance by the head of the relevant department.

Upon request, students are allowed to include as credits theoretical and language studies as well as studio work completed at other institutes of higher education, provided they meet the criteria for studies at the Academy. Other studies can, for special reasons, also be accepted. Studies completed elsewhere are always accepted by the relevant lecturer on a case-by-case basis.

Credit Transfer for First-Year Basic Studies and Entering Directly into the Second Year

Transfer of credits for basic studies is decided by the teachers of the Department of General Studies and the head of the department, *Riikka Stewen*.

Decision to accept all basic studies (40 credits) by substitution through credit transfer, and thereby to admit the student directly to the second-year level, is made by the head of the Department of General Studies and the head of the subject department the student is entering.

Instruction

Instruction at the Academy follows the curricula of the various degree programmes. The curricula presented here are valid from autumn 2004 to spring 2005. The curricula consist of study modules, and are published in this Prospectus. The individual **courses** in the curricula are set forth in the COURSE CATALOGUE published on the Academy web site and in printed form at the beginning of the autumn term. The catalogue sets forth the dates and times of courses, lecturers, credit yields and other details.

The curricula are accepted each term by the Education and Research Council. Studies and degrees are undertaken and completed as per the valid curricula and the courses within them. Courses in the core curriculum are provided every year whenever possible, or at any rate at such intervals that all

students can complete the course during their studies. Supplementary methods for taking such courses can also be arranged if necessary.

Required courses in the major subjects are provided by the subject departments within their own study programmes. Theoretical courses are provided by the Department of General Studies. Courses in domestic and foreign languages are organised by the Study Affairs Office in co-operation with the Language Centre of the University of Helsinki. Native language instruction (Finnish/Swedish) is organised only when necessary.

Studio work can comprise either independent studio work or courses and workshops. The requirement for studio work varies between the degree programmes. However, the minimum requirement in all degree programmes for independent studio work is 20 credit units. The rest of the credits can be earned by taking courses and workshops, but can consist of additional independent studio work as well. The curriculum for each degree programme sets out the recommendation for the annual amount of studio work.

Students can generally choose whatever courses of artistic work they like from any department according to their personal interests. Any restrictions for attendance are indicated in the COURSE CATALOGUE and on course enrolment forms.

Instruction in the Subject Departments

As a rule, professors and lecturers teach two days a week. In matters relating to studies, they can also be consulted during their reception hours. Teaching days and reception hours are published on departmental information boards.

Lectures

During 2004–2005, lectures provided by the Department of General Studies are usually held in the auditorium and in the seminar rooms. Lectures by staff of the subject departments can also be held in the departments' own premises. Confirmation of lecture times and venues for the term are posted on the information boards and on the website calendar. Each lecture venue also has a weekly schedule setting out the lectures held in that space.

Examinations

General examination dates are listed in the COURSE CATALOGUE. Examination dates are for the maturity test and literature exams. Students must register for the test two weeks prior to the date of the examination. Completed registration forms for the maturity test should be submitted to Planning Officer *Anne Ahtiainen*. Forms are available at the info desk. Registrations for other examinations should be submitted directly to the lecturer in question.

Course Enrolment

The info desk has a yellow folder which contains enrolment lists for language courses and exams, as well as for most courses organised by the Department of General Studies. Enrolment for all language courses and proficiency tests must be made within the time limit set by the Language Centre.

Most courses organised by the subject departments also require enrolment. Enrolment lists for courses provided by the subject departments are posted on departmental information boards, unless otherwise indicated in the COURSE CATALOGUE.

Notice about the commencement of the enrolment period is also generally sent to students by e-mail. If more students enrol for a course than there are places available, priority is given to those students for whom the course is compulsory.

Courses can also have a minimum participation requirement. If the minimum is not reached, the course is cancelled.

NOTE! E-mail is a very important channel of information. It is used to communicate information about course commencement, changes in course schedules, cancellations, etc. MAKE SURE THAT YOU CHECK YOUR E-MAIL REGULARLY.

Right to Earn Credits and Their Validity

Students are generally entitled to take a course only once. Credits can only be earned for a course if the student has registered as an attending student at the Academy.

Under the current Degree Regulations, earned study credits remain valid indefinitely.

Grading

Courses are graded Pass/Fail, unless otherwise indicated. Some courses include a written examination, which may involve a broader scale of grading. Master's theses are graded 'Accepted', 'Accepted with Commendation', or 'Fail'.

Study Guidance and Counselling

Guidance for New Students

An orientation course for new students is organised at the start of studies. The course includes counselling, guidance, and tutoring in small groups. It aims at assisting students in all difficulties they may have beginning their studies, and to help them to get to know their new study environment and the Academy's various departments. The orientation period also familiarises students with first-year studies, the structure of degrees and the various degree programmes. The detailed curriculum for first-year studies can be found in the COURSE CATALOGUE, on the information boards and the course calendar on the Academy web site.

General Study Counselling

Study Affairs Officer *Miia Marttinen*: study counselling, personal study programmes, course requirements for degree programmes, student financial aid, JOO studies, internships, student registers, credit transcripts, physical exercise for students, study certificates, degree certificates, student statistics, registration.

Planning Officer *Anne Ahtiainen*: planning of instruction, matters relating to theses and graduation, applications for special MFA studies, maturity tests, COURSE CATALOGUE.

Planning Officer *Sanna Yliheljo*: general postgraduate study matters, planning of instruction.

Executive Assistant *Marjaana Sallantaus*: transcripts from credit register, study certificates, information about teaching, information boards, registration.

International Student Exchange, Stipends:

International Coordinator *Riitta Salmi*.

Administrative Office:

Chief Accountant *Leila Virtanen* and Assistant Accountant *Maria Peltonen*:
monetary transactions, material grants, wages and fees.

Information Boards and Academy Website:

Students are advised to regularly follow the Academy's communication channels: the information boards, the web site and e-mail.

All current information about instruction can be found in the calendar on the Academy intranet at <http://www.kuva.fi/info>.

The information boards provide information on teaching, decisions of the administrative bodies, student exchange, as well as grants and stipends. The Student Union also have their own information board.

Departmental curricula, general information and instructions as well as regulations (structure of degrees and degree regulations) can be found in this Prospectus. The COURSE CATALOGUE contains information about courses, their times and dates, and other similar matters.

Scholarships

Students at the Academy can apply for the Academy's own stipends twice a year, by the end of September and the end of February. The scholarships are granted for the development of international and domestic cooperation, for the production of teaching material, and for special projects. For the latter purpose, the scholarship is only granted to cover part of the expenses. Scholarships are used especially to subsidise study trips abroad. Application forms are available at the info desk. Scholarship affairs are managed by International Coordinator *Riitta Salmi*.

Materials Grant

The Academy carries part of the cost of study materials. The use of the materials grant is decided by the head of each department. In some departments, part of the materials grant is given directly to students.

Information about the payment of the materials grant for each term is given at the departments in the beginning of the autumn term. The grant may not be used to purchase machinery or equipment.

The personal materials grant is paid to students against receipts for materials purchased. Students can also buy materials using a purchase slip from the Academy. The materials grant for each term must be used by the last day of the term; see the calendar for the term. For more information on how to obtain the materials grant, consult *Maria Peltonen* at the Financial Office.

Social Affairs

Student Financial Aid

Financial aid can be granted to students who study full-time at the Academy and are in need of financial support. The student financial aid consists of a study allowance, a housing supplement, and a student loan with a government guarantee.

The study allowance is intended for full-time students only. For each month the allowance is paid, the student is required to earn at least 2.5 credits.

The maximum amount of study allowance that can be awarded for one Master's degree is 55 months. Under a rule that entered in force on 1 September 1999, the maximum amount of study allowance for the Bachelor's degree is 36 months.

Applications for financial aid from students of the Academy are processed by the student allowance centre of the Social Insurance Institution (Kela). Students submit their applications to the Academy, which forwards them to the Kela centre.

Half the members of the Academy's Student Allowance Board are lecturers or other functionaries of the Academy. The other half are Academy students. The Board issues statements to Kela regarding the status (full-time or not) and progress of individual applicants. The Study Affairs Officer serves as both the referendary and secretary of the Student Allowance Board.

Summer Study Allowance

Students can also apply for study allowance for the summer months. Summer studies can consist of independent artistic work, for example, or theoretical studies taken in the form of essay writing assignments. The student prepares a summer study plan, which must be approved by the head of the department. Kela's form for changed circumstances must also be completed. The documents must be submitted to the Study Affairs Office by the beginning of May.

Additional Information

For more information about student allowance, please contact Study Affairs Officer *Miia Martinen*. Advice about student allowance is also available from the Kela student allowance centre, P.O. Box 228, 40101 Jyväskylä (Vapaudenkatu 48–50). Students of the Academy can phone the centre from 13–16, tel. 020 43466 30. The Kela website is at <http://www.kela.fi>. The e-mail address for Kela is opintotuki@kela.fi

Health Inspections

First-year students are required to take a general physical examination. Examinations are held free of charge by the Finnish Student Health Care Service (FSHS).

Health Care and Health Problems

Information on the medical and health services of the FSHS is available from the FSHS, tel. 405 051, and at www.yths.fi.

The FSHS reception in Helsinki is at Töölönkatu 37 A.

NYTYI ry is a special preventive mental health care service for students where you can go, for example, if you need to discuss your problems with somebody.

Address: Rikhardinkatu 4 B, 3rd floor (opposite the city library).

Tel. 6840 6655

nyyti-ry@helsinki.fi,

www.nyyti.fi.

Psychological Counsellor and University Pastor

The psychologist is available for appointments twice a month during reception hours. The times are announced separately for each term. Students can discuss all matters that may weigh on their mind, such as studies or long-term plans. The service is free of charge to Academy students and teachers.

The university pastor is available for discussion at the Academy once a week. You can reach the pastor at other times as well. For more information, see the COURSE CATALOGUE and the Academy website.

Student Accommodation

Information about student accommodation is available at www.hoas.fi; asiakaspalvelu@hoas.fi

Inter-University Co-operation

JOO agreement

The flexible study rights agreement (JOO) offers university students an opportunity to study at other universities.

The Academy of Fine Arts belongs to the JOO agreement, which applies to nine universities in the greater Helsinki area. A new, national JOO agreement is effective as of 1 August 2004. The first application period for studies under the new agreement is in the autumn term (at the end of October 2004).

The purpose of the JOO arrangement is to offer students an opportunity to complete DEGREE courses (fitting the student's degree programme) at other universities. Supervision for graduation theses is not covered by the agreement.

JOO studies must be appropriate for the student's BFA or MFA degree programme. JOO studies are required to promote the student's professional, intellectual, and artistic skills and knowledge.

JOO Application Procedure for Academy Students

Find out about the studies available at the target university. Note! Check the target university's JOO application period (generally two times a year).

JOO application forms are available at the JOOPAS web site www.joopas.fi, at the Finnish Virtual University web site, and in study affairs offices of the participating universities.

JOO applications are processed at the Academy as they arrive. The application usually takes 1–2 weeks to process.

Indicate in the application form the courses you want to take, how many credit units they confer, and at which university the courses are organised (NOTE! Each application form can only be used to apply for courses provided by one faculty in one university).

If the studies in question are art courses, the student must consult the head of department and ask for a letter of recommendation. Recommendations for language studies are provided at the Study Affairs Office by the Study Affairs Officer, *Miia Marttinen*. Recommendations for theoretical studies are given by head of the Department of General Studies *Riikka Stewen*.

Having procured the recommendation, the next step is to apply for the right to study at the target university. The application is made to the department/unit where the student wishes to take the courses.

NOTE! A copy of a filled-in JOO application form, with recommendations, is submitted to the Academy's Study Affairs Office. The original copy of the application is submitted to the target university.

JOO Credit Transfer

Students are responsible for ensuring that their credits are transferred to the Academy's credit register. This is done by acquiring a transcript from the credit register of the target university, or a certificate of course completion, and bringing it to the Academy's Study Affairs Office.

Additional Information

Additional information is available at the JOOPAS website www.joopas.fi (in Finnish only), and from the study affairs offices of the universities.

The person to talk to about JOO studies at the Academy is Study Affairs Officer *Miia Marttinen* at the Study Affairs Office, tel. 680 33 253.

Language Studies

The Academy and the Language Centre of the University of Helsinki organises the language courses required in the Academy's degree programmes. The courses are mainly held on the Academy's own premises. Required language courses are generally organised only once a year: written English in the autumn term, and spoken Swedish and English in the spring term. For information about other language studies, contact the Study Affairs Office.

Studying Abroad

The Nordic Countries – NORDPLUS

The Academy of Fine Arts in Finland belongs to the NORDPLUS co-operation network of eleven Nordic art academies. The network was established in 1993. In addition to the Academy of Fine Arts, the other members of the network are the Royal University College of Fine Arts, Stockholm; the University College of Arts, Craft and Design, Stockholm; the Academy of Fine Arts at Umeå University; Malmö Art Academy; Kunsthøgskolen i Bergen; the National Academy of Fine Art, Oslo; the Royal Danish Academy of Fine Arts, Copenhagen; the Trondheim Academy of Fine Art NTNU, the Iceland Academy of the Arts, Reykjavik, and Konsthögskolan Valand, Göteborg University, which acts as the co-ordinator of the network. The network also has co-operation with Baltic art academies in Tallinn, Vilnius and Riga.

The NORDPLUS co-operation includes student and teacher exchange programmes and joint study projects. Exchange grants are available. The value of grants varies with time and location. In addition to the long regular exchange periods, the network schools also organise short KUNO Express courses, for which students receive a travel subsidy. Information about the KUNO courses is available at www.valand.gu.se/kuno.

Europe – ERASMUS

The Academy joined the ERASMUS programme of the European Union in spring 1994. The programme is based upon co-operation agreements established between universities. The period of the agreements varies from one year to several years. To date, the ERASMUS agreement has been signed by the following art universities:

The Netherlands: Utrecht School of Fine Arts, Gerrit Rietveld Akademie, Amsterdam
Belgium: Hooger Instituut voor Beeldende Kunsten Sint-Lucas, Gent
Britain: University College London, Slade Art School, London, The Glasgow School of Art,
Spain: Universidad de Castilla la Mancha, Cuenca, Universidad Complutense de Madrid, Universidad del Pais Vasco, Bilbao
Italy: Accademia Albertina di Belle Arti, Torino, Accademia di Belle Arti di Brera, Milano, IUAV Venezia, Facoltà di Design e Arti
Lithuania: Vilniaus dailės Akademija – Vilnius Fines Arts Academy
Poland: Akademia Sztuk Pięknych, Krakova, Akademia Sztuk Pięknych Wrocław, Academy of Fine Arts in Warsaw, Akademia Sztuk Pięknych w Gdańsku, Gdańsk
France: Ecole Nationale Supérieure des Beaux-Arts de Paris, Ecole Nationale des Arts Décoratifs de Strasbourg
Germany: Städelschule, Frankfurt, Akademie der Bildenden Künste in Nürnberg, Universität der Künste, Berlin, Kunsthochschule Berlin-Weissensee
Slovenia: University of Ljubljana/ Academy of Fine Arts
Switzerland: Hochschule für Gestaltung und Kunst Zürich, Hochschule für Gestaltung und Kunst Basel HGK
Czech Republic: Akademie Výtvarných Umění v Praze, Prague

Students entering the ERASMUS exchange programme are eligible for a grant, awarded through CIMO, which is worth 400–1,700 euros.

USA

The Academy has a bilateral student exchange agreement with Carnegie-Mellon University in Pittsburgh, USA.

RUSSIA

FIRST is a student exchange programme between Finland and Russia, co-ordinated in Finland by CIMO, the Centre for International Mobility. Modelled after the Socrates/Erasmus programme, FIRST is based on co-operation networks between universities. The ARSMO network of Finnish and Russia art academies is currently coordinated by the University of Lapland. The Russian academies in the network include Muhina's Academy of Arts and the St Petersburg State Academy of Art and Design.

Independently Acquired Fixed-Term Admission Abroad

Students wishing to study abroad outside of the exchange programmes must procure both admission and accommodation themselves. They must also be prepared to pay for the tuition. Just like students who study abroad within the exchange programmes, independently studying students must also consult their own department in advance to settle the transfer of credits earned abroad.

Information about studies abroad in general, various programmes, as well as associated grants are available on the CIMO website at www.cimo.fi.

ELIA

The Academy has been a member of the European League of Institutes of the Arts (ELIA) since 1991. ELIA publishes a newsletter that contains information about interesting seminars and events organised by art academies abroad. Information about ELIA and the e-newsletter can be accessed at www.elia-artschools.org.

For more information about student exchange, ask International Coordinator *Riitta Salmi*.

Foreign Students:

Every year, the Academy can admit foreign art students from art universities other than those in the networks for a study period of one term or one academic year. Applications must be submitted by the end of October or April of the preceding term. All applicants are required to submit a portfolio. NOTE! this applies also to exchange students. Admission is decided by the head of the relevant department. Applications must also include a statement of the student's language proficiency. Students who do not belong to any exchange programme will have to pay for their materials. The Academy's departments will determine the materials fee, when necessary. For more information, please contact International Coordinator *Riitta Salmi*.

Continuing Professional Education

Adult education at the Academy of Fine Arts has traditionally comprised supplementary education for professional artists. A new education package is planned for the year 2004–2005 entitled "The Artistic Profession". The package offers tools for coping with the everyday problems of the professional artist.

Continuing education is liable to a fee, and is organised with funding from the Ministry of Education's product development appropriations. More information on continuing professional education is available on the Academy's web site. Continuing education affairs are managed by International Coordinator *Riitta Salmi*.

The Finnish Virtual University (FVU)

The Finnish Virtual University (FVU www.vy.fi) is a network co-operation of all Finnish universities established in 2001. For the student, the FVU offers an opportunity to take courses over the internet either in their own country or at other universities, to access network services for study guidance and study planning, to use web-based databanks and science networks. The services of the FVU can be used for both degree study and research. FVU also includes a growing number of public e-services.

Graduation

Bachelor of Fine Arts

Graduation is conditional on the completion of all the 140 credits required for the degree in the degree programme (see the departmental curricula and the attached Degree Regulations).

The Bachelor's degree comprises basic studies, language studies (for Finns, 2 credits worth of second domestic language studies and 4 credits or foreign language studies) and subject studies. Subject studies comprise required major courses, studio work and theoretical studies. Students are also required to demonstrate their command of their native language in the maturity test written on a topic involving their own study programme.

Students can apply for the Bachelor's degree certificate immediately after they have completed all aforementioned studies.

The official degree ceremony is held in October and December for the autumn term and in March–April and May–June for the spring term at dates to be announced later. The certificate can also be claimed at other times.

Master of Fine Arts

The Master's degree builds upon a completed 140-credit Bachelor's degree from the Academy. Also a Bachelor's degree taken in some other Finnish art academy, or a corresponding degree in some artistic subject from a polytechnic are accepted, as well as a corresponding foreign degree. The credit requirement for the Master's degree is 40 credits.

The MFA programme comprises advanced theoretical studies, studio work, a thesis, and a maturity test on a subject related to the theme of the graduation thesis. If the student's previous education does not include enough language studies, these must be augmented before graduation. These language studies cannot be included in the 40 credit requirement mentioned above.

The scope of the **Master's thesis** is 20 credit units. The definition of Master's thesis in the Degree Regulations is augmented by a decision made on 11 February 2003 by the Education and Research Council, whereby students can choose as their thesis either

- A. two public exhibitions or some other public performance, or
- B. one exhibition or public performance and a more extensive written thesis.

(See also the attached *Degree Regulations* and *Instructions for Graduands*).

Plan for the Graduation Thesis

At the beginning of the autumn term, candidates must supply a plan for their thesis to the head of their department, and discuss the acceptability of the plan as a demonstration of scholarship and skill. The completed plan must identify the supervisor and examiners of the thesis, describe the project's components, and set out an estimate of the completion/exhibition dates. (Relevant forms and instructions are available at the info desk in the central lobby.)

After the department head has approved the plan with a signature, the plan should be delivered to *Anne Ahtiainen*, who sends a written confirmation and the necessary instructions and payment forms to the supervisor and examiners.

Supervisor

The need for supervision is determined by the department head together with the candidate. The supervisor may be a teacher on the Academy's permanent staff, a contracted teacher, or an outside expert. Remuneration to be paid to outside experts is decided on by the Academy. The fee cannot be for more than 8 hours of work. The supervisor is contacted by the student.

Examiners

Together with the department head, the student selects two examiners. The examiners must represent the highest expertise in the field of the thesis. The examiners can be teachers at the Academy, or outside artists or other experts.

The candidate shall ensure that the examiners receive an invitation to the exhibitions or other functions associated with the graduation thesis, and that they also receive all other material (such as the written part of the thesis) necessary for performing the examination. The documentation of the project must also be submitted to the examiners. If the project does not include a written thesis, the student must include in the documentation a text that puts the work into context (1–2 pages

minimum). After the examiners have received all the material, they normally have one month to prepare their reports and submit them to the Academy.

Credits

Candidates should check well in advance that all the studies required for the degree have been completed and duly entered in the credit register. Register transcripts are available from the Study Affairs Office. For advice, consult the Study Affairs Officer. The Evaluation and Research Council (ERC) will not process the project if the requirements have not been met in full.

Thesis Submission Form

When the examiners have studied the graduation thesis in its entirety and have submitted their reports to the planning officer, and all the required studies have been completed, the candidate submits the thesis submission form to the Evaluation and Research Council. The form is submitted to Planning Officer *Anne Ahtiainen*, complete with project documentation. The form must be submitted at least two weeks prior to the relevant meeting (meeting dates are listed in the COURSE CATALOGUE). The notice serves as confirmation of the submission of the project and ensures that an official notification is sent to the ERC. The submission form also includes the Study Affairs Officer's confirmation that all the required studies have been completed. The Evaluation and Research Council meets once a month during term.

Public Examination of Thesis

Before graduation, the candidate has an opportunity to participate in a public examination of the thesis, where the candidate presents the work him/herself, and the examiners offer their own informal views. The examinations are open and discursive in nature. Schedules are settled together with the planning officer, the examiners, and other relevant parties.

Thesis Documentation

The Master's thesis must be documented carefully. The documentation must include all works included in the thesis project, as well as other necessary identifying data (what, where, when etc.). The documentation is in the nature of an introduction to the project, and it can include both written and visual material. A thesis that does not include a written part must be supplemented with a text of at least 1–2 pages for putting the work in context.

The documentation is delivered to the Academy's planning officer together with the thesis submission form (about two weeks prior to the meeting of the Evaluation and Research Council). The documentation must also be submitted well in advance to the examiners. The documentation is not assessed in the examiners' reports, however. When the project has been accepted by the ERC, the documentation is deposited by the planning officer in the library, where it is made publicly available—a fact worth noting when considering the format of the documentation. The examiners' reports and the decision of the Evaluation and Research Council are also delivered to the library for public display, together with the documentation.

Thesis Evaluation

The Evaluation and Research Council accepts or rejects the thesis on the basis of the two examiner's reports. The grades are 'Accepted', 'Accepted with Commendation', and 'Fail'. The final say on the grade of the thesis lies with the Council. Only teachers who have not acted as the student's supervisor or examiner may participate in making the decision. The composition of the Evaluation and Research Council is presented in this Prospectus and on the Academy's website.

Filing of the thesis submission form and documentation serve as the trigger that launches the evaluation process in the Academy.

Schedules

Dates of the meetings when the ERC examines theses are listed in the COURSE CATALOGUE and at the Academy website. If the thesis submission form and the documentation are not submitted on time, the project is processed at the next meeting.

The candidate is responsible for ensuring that the time limit is not exceeded. We strongly recommend that students beginning their final year familiarise themselves with the schedule already at the beginning of the autumn term.

Example of the process of graduation:

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| September | <p>Thesis plan: Must set out date, place, topic, supervisor and examiners, and their contact information. The department head approves the plan by signature. Forms are available at the info desk. The completed form is delivered to the planning officer, who sends official confirmation and instructions to the examiners. NOTE! If the supervisor changes or there are other changes, the planning officer must be notified.</p> |
| October–April | <p>Studies and independent artistic work Contact the Study Affairs Officer for checking any missing credits and other register entries, and for drawing up a plan for completing possible missing studies.</p> |
| October (exact date announced later) | <p>Notification/Application for the spring exhibition The application form must describe the concept of the thesis, the space requirement and preliminary budget. The student reviews the plan together with the department's MFA tutor.</p> |
| April–May | <p>Maturity test on a topic relating to the thesis. The student must <u>register</u> for the test <u>two weeks before the test date</u> by completing the relevant form available at the info desk (for test dates, see the COURSE CATALOGUE and the Academy web site). The completed form is submitted to the planning officer. Spring exhibition, organisation and opening Invitation to the exhibition must be sent to the examiners well in advance. The invitation must indicate that the exhibition is the candidate's MFA thesis project.</p> |
| May/June | <p>Result of the maturity test is entered in the study register.</p> |
| Summer/- autumn | <p>Second part of the thesis (such as exhibition or written part) is completed. The written part (if any) is delivered to the examiners, or invitation sent to the exhibition or to similar public presentation. When all the material is delivered, the examiners have one month to prepare their reports on the thesis. Preparation of documentation. Material delivered to examiners. Public examination (if held) is laid down and organised.</p> |
| | <p>Examiners' reports received by the planning officer.</p> |

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| 2 weeks prior to the meeting of the Evaluation and Research Council where the project is to be evaluated | Notice of submission of thesis to the Evaluation and Research Council (relevant form available from the info desk in central lobby). Student contacts the Study Affairs Officer, who checks that all necessary studies have been completed and enters this information on the submission form. Notice and documentation submitted to the planning officer. |
| | The ERC evaluates the thesis in its meeting. The thesis can only be processed when all required MFA degree studies have been completed. |
| 2–4 weeks after ERC meeting | Official decision and examiners' reports are delivered to the candidate. Degree certificates are conferred at the end of term on designated dates. The certificate can also be given prior to the conferment ceremony if the student so wishes. The request is submitted to the Study Affairs Officer. |

Miscellaneous

Tutors

Each department has a senior STUDENT who acts as a tutor for new students. The tutor's task is to acquaint new students with the Academy and the Academy's working culture, and to provide guidance on all study matters. Tutor meetings are held at the beginning of the autumn term, usually in groups. For details, consult the COURSE CATALOGUE.

Facilities and Materials

The Academy provides facilities and materials only once per course.

Students can also work in departments other than their subject department. The matter must be discussed with the heads of both relevant departments.

Teaching Equipment

Furniture and teaching equipment may not be removed from their appointed place. Equipment may be borrowed with permission from the teacher and only for study purposes. Borrowing must be discussed with the technician, who must also be notified immediately of any defects in the equipment.

Equipment and vehicles of the Academy may not be used for other than study purposes.

The departments each have their own instructions for using their facilities. The instructions can be found under the section on the relevant department's curriculum.

Equipment at the Department of Printmaking

Students of the Academy may, **at their own expense**, use the equipment at the Department of Printmaking to print invitation cards, exhibition posters, or other similar material for their own use. The use of equipment and cost must be settled in advance with the technician *Erja Huovila*.

Use of the Academy's Facilities

Detailed instructions on using the Academy's facilities are provided at the beginning of autumn term 2004.

Students can usually work in their own studios 24 hours a day on all weekdays, except when the entire Academy is closed.

The departments will issue their own instructions on working in their facilities.

Use of the facilities for other than teaching purposes requires permission from the Rector.

Old, finished works may not be kept on the Academy's premises. All unfinished works must be removed from the Academy for the summer.

Theoretical courses by the Department of General Studies are usually held in the auditorium or seminar rooms. A weekly schedule is posted next to the door of each venue reserved for theoretical studies, detailing that week's teaching. These venues may not be used for other purposes without permission and advance booking. If you have questions about booking facilities, you can contact Executive Assistant *Marjaana Sallantaus*.

Computers

The Academy has provided computers for the students in the library and in the computer classroom, as well as other places. Computers in the computer class are equipped with the most common imaging software and peripherals, such as scanners and graphics tablets. The Academy's computer staff will help students with all matters pertaining to computers.

E-mail

All the Academy's degree and exchange students have an e-mail address in the form of `firstname.lastname@kuva.fi`. Users of the Academy's e-mail are required to comply with the Academy's rules for e-mail use. The currently valid set of rules can be found on the Academy's web site.

Photocopies and Printing

The Academy's degree and exchange students have their own personal printing and copy accounts for B&W and colour prints and copies. The price of prints and photocopies are laid down each autumn.

Development of Instruction at the Academy

One of the tasks of the Academy is to continuously develop degrees, courses and all other tuition. Factors meriting special attention in this include the quality of instruction and studies, the national and international compatibility of degrees and studies, and the relevance of instruction.

The Academy seeks to develop degrees on a broad front. The focal areas in the period 2004–2008 are the development of the Bachelor's degree and the related BFA graduation work, the development of the Master's degree and instruction in writing, improving the efficiency of study counselling, and increasing international exposure and the students' resources for meeting the challenges of working life.

Feedback

The Study Affairs Office collects feedback from new students and graduands. Feedback will be gathered from individual courses as well. The feedback will help us to develop the Academy's operations.

II ORGANISATION OF THE ACADEMY OF FINE ARTS

Administration

The operations and administration of universities are regulated by the University Act and Decree. Universities in Finland enjoy an autonomous status. The general administration of the Academy of Fine Arts is in the hands of its Board of Directors, Rector, Evaluation and Research Council, and the Administrative Department. The teaching departments are administered by the department heads. The duties of the administrative bodies are defined in the Academy's Code. Photocopies of the regulations governing the activities of the Academy are available at the info desk.

The Academy's Administration

Rector, Mika Hannula, Dr (SocSc)

Deputy Rector, Markus Konttinen, painter

Head of Administration, Kristina Paavela, MLL

Departments

For the purposes of organising instruction, artistic activities, and research, the Academy is divided into departments, each having one or more study programmes. The departments are: the Department of Sculpture, the Department of Painting, the Department of Printmaking, the Department of Media Studies, the Department of General Studies, and the Department of Postgraduate Studies.

Library

The library is open Mon–Fri from 9am to 4pm.

Librarian, Sinikka Perttula, MA, information specialist

Assistant Librarian, Kristiina Aunesluoma

The function of the library is to offer library and information services required for study and teaching at the Academy. The library has over 7,500 volumes, mostly on the visual arts, including artist monographs, art history, the theory and philosophy of art, as well as other literature and information related to teaching at the Academy, such as sound art in the form of sound recordings.

Literature can be searched for in the ARSCA database of art universities and from the LINNEA database, which covers the collections of all Finnish university libraries, provincial libraries and music databases, as well as the reference database of Finnish articles. Literature and articles can also be located from the database of the national electronic library, FinELib. The library homepage has links not only to the databases mentioned above, but also to other useful library databases.

The library subscribes to about 60 Finnish and foreign art and culture periodicals. There are also collections of videos and CD-ROMs that can be watched on request in the library's own 'screening room'. The room also has equipment for listening to sound. A research chamber in the library is available for Academy students on request.

The right to borrow material from the library is reserved for persons affiliated with the Academy and to students and staff of other art academies. Upon agreement, the library can also serve other people and bodies. Material is borrowed using the ARSCA library card. The loan period is eight weeks for Academy students and staff, and two weeks for others. The library accepts suggestions for the acquisition of new material. The latest issues of periodicals and the reference collection can only be consulted in the reading room.

Back issues of periodicals are only loaned to the Academy's own students and staff. Master's theses accepted by the Education and Research Council are deposited in the library, and can be viewed in the reading room on request. Some of the theses are also listed on the library's web page.

The library also has a workspace for students, with access to computers during opening hours, primarily for informational purposes. Users can access all the library systems and databases, the Internet, and e-mail.

Student Union

All students of the Academy belong to the Student Union. Each autumn, the first annual general meeting of the Union elects the members of the Board of the Union. The Board meets regularly to discuss and decide on issues involving students. Through active participation, students can directly affect the future of the Student Union and the Academy.

The objectives of the Student Union in 2004–2005 are to tighten its co-operation with the National Union of Students in Finland, and to widen its networking with the student unions in the other art academies and universities in the greater Helsinki area.

The chairman of the board of the Student Union is *Tuomas Laitinen*, the deputy chairman is *Timo Vaittinen*, and the secretary is *Henriikka Härkönen*.

Exhibitions

The Academy of Fine Arts maintains its own gallery at Kasarminkatu 44, and the Kaiku Gallery in the Academy's facilities on Kaikukatu. The Kasarminkatu gallery is intended mainly for students of the Academy, but is also available for other applicants. The Kaiku Gallery is used for functions such as inaugural exhibitions of the Academy professors and presentations of teaching projects. Certain display periods in the Kaiku Gallery are reserved for the Student Union.

As a rule, exhibitions held in both galleries are chosen by the Academy's exhibition committee, with representation from both teachers and students. The members of the committee are elected every two years. Students supervise their exhibitions in the Kasarminkatu gallery themselves. Use of the gallery is free for students. Display periods are short to ensure that as many students as possible are able to exhibit their work during their studies.

Display periods for the Kasarminkatu gallery can be applied for twice a year by filling in the relevant form. Forms are available from stands in the Academy lobby and from Executive Assistant *Marjaana Sallantaus*. Display periods are awarded in the spring and autumn term at times which are published later. Everyone who has submitted an application is asked for an interview to present his/her exhibition plan to the committee. Applications for exhibitions in the Kaiku Gallery are informal. Applications are delivered to the exhibition secretary, preferably at the beginning of term. The Student Union presents its own choices to the exhibition committee at the latter's meetings.

Facilities

Kaikukatu 4, 00530 Helsinki, tel. 680 33 20, fax 680 33 260, office@kuva.fi
Open during term Mon–Fri from 9.00–16.15

Administrative Department (2nd floor)
tel. 680 33 20, fax 680 33 260, office@kuva.fi

Library (1st floor)
Mon–Fri 9.00–16.00, tel. 680 33 215, fax 680 33 260

Kaiku Gallery (2nd floor)

Department of General Studies (1st floor)
tel. 680 33 272 , fax 680 33 260

Department of Postgraduate Studies (1st floor)
tel. 680 33 219, fax 680 33 260

Department of Sculpture (2nd floor)
tel. 680 33 220 teachers, tel. 680 33 276 chief technician and carpenter, fax 680 33 259

Department of Painting (4th floor)
tel. 680 33 222 teachers and department assistant, tel. 680 33 217 technicians, fax 680 33 260

Department of Printmaking (5th floor)
tel. 680 33 230 teachers, tel. 680 33 231 technicians, fax 680 33 260

Department of Media Studies (5th floor)
tel. 680 33 240 teachers, tel. 680 33 242, technicians,
tel. 680 33 264, technician of photography lab (4P floor), tel. 680 33 285 producer, fax 680 33 260

Cable Factory
Tallberginkatu 1, 00180 Helsinki
Studios

Mikonkatu 18 C 15
00100 Helsinki, tel. 671 335
Accommodation for visiting lecturers.

Pasila
Ratavartijankatu 4 A 7, 0520 Helsinki, tel. 875 4697
accommodation for visiting exchange students.

Gallery of the Academy of Fine Arts
Kasarmikatu 44, 00130 Helsinki, tel. 671 740

Staff and Units

Rector Mika Hannula, Dr (ScSoc)
Deputy rector, Markus Konttinen, painter

Administrative Department

Administrative director Kristina Paavela, MLL
Administrative officer Tuulikki Laurila, MSc
Executive Assistant, Marjaana Sallantaus, BA

Info Desk

Clerk Sami Sallantaus
Assistant Aki Uutela

IT Unit

Director Jokke Heikkilä
IT planning Jukka Heikkilä
Assistant Petteri Karjalainen

International Affairs

International Coordinator Riitta Salmi, MA

Study Affairs

Planning Officer Anne Ahtiainen
Planning Officer Sanna Yliheljo, MA
Study Affairs Officer Miia Marttinen, MA

Administrative Office

Chief Accountant Leila Virtanen
Accountant Maria Peltonen

Library

Librarian Sinikka Perttula, MA, information specialist
Assistant Librarian Kristiina Aunesluoma

Technical Staff

Department of Sculpture: Eero Lilja, chief technician, and Pasi Söderlund, carpenter
Department of Painting: Timo Renfors and Lasse Peltonen, technicians
Department of Printmaking: Erja Huovila, Marianne Kokkonen and Juhani Laine, technicians
Department of Media Studies: Henri Lehtinen and Juha Storm, chief technicians, Ari Lepistö, AV technician; Juhani Autio, photography technician

Teaching Staff

Professors

Sculpture: Jyrki Siukonen
Postgraduate Research: Jan Kaila
Painting: Marianna Uutinen, Henry Wuorila-Stenberg
Printmaking: Antti Tantt
Art History and Theory: Riikka Stewen
Media Studies: Seppo Salminen

Lecturers

Sculpture: Markus Kåhre
Painting: Jukka Korkeila
Painting and Drawing: Markus Konttinen

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| 5 cr | | |
| - Elective theoretical courses <i>min.</i> 3 cr | | |
| OTHER ELECTIVES – <i>such as additional languages</i> | max. 5 cr | |

Other required studies: the **maturity test**, an essay on a subject related to the degree programme, that demonstrates the student's proficiency in Finnish or Swedish (native language).

Approved by the Education and Research Council on 15 June 2004.

BACHELOR OF FINE ARTS

The Bachelor's degree in Fine Arts is 140 credit units, consisting of the studies presented in the table.

One credit unit corresponds to an estimated 40 hours of study.

BASIC STUDIES

Basic studies include first-year studies, comprising courses or workshops in visual thinking and in major subjects (minimum 8 cr.), studies in drawing and perception (min. 8 cr.), orientation studies (1 cr.), computer basics (1 cr.), and introduction to electronic portfolios (1 cr.). Of theoretical studies, Fundamentals of Art History and essay writing are also included in basic studies (min. 5 cr.). Students can complete the remaining 16 credits by choosing electives of their own interest, such as major subject courses, courses in drawing and perception, and by completing a maximum of 3 credits by writing an essay.

First-year studies consist partly of courses obligatory to all students, partly of courses chosen on the basis of the student's personal study plan. First-year students beginning their studies in autumn 2004 can move to their chosen subject department in spring 2005 at the earliest. The autumn term in 2004 is used for taking basic courses in the shared core curriculum. For more detailed information, consult the COURSE CATALOGUE.

The basic studies for each year are listed in the COURSE CATALOGUE, published annually. Decisions on approving transfer credits to satisfy the basic studies requirement are made by the head of the relevant department upon recommendation of the teacher of the subject in question.

Language Studies

Language studies comprise a minimum of 6 credits:

- *second domestic language* (Finnish/Swedish), oral and written use (2 cr.)
- *foreign language*, oral use and text comprehension (2 + 2 cr.).

Information about language studies can be found in the COURSE CATALOGUE and at the Academy's website under the curriculum of the Department of General Studies. Language studies can be taken at one's own pace.

Please note: Only one set of courses is organised during the academic year. A proficiency test is held before the course. Students can take the test twice. Students who fail to pass the proficiency test on either try must take the course. The system of flexible study right (JOO) also offers an opportunity to take courses organised by the Language Centre of the University of Helsinki, or if

there is room, courses organised by the University of Art and Design Helsinki. For more information, see the section on JOO studies.

Exemptions from the language requirements may be granted for special reasons. For more detailed information, contact the Study Affairs Officer.

Subject Studies

Subject studies comprise 94 credits, consisting of required major courses, practical studies (studio work) and theoretical studies.

Required Major Courses

Required major courses are taken in the subject departments according to requirements set by each department. Required courses are identified as such in the curriculum.

Studio Work

Courses and workshops for the studio work requirement can also be completed at other than the student's designated department, according to the student's personal interest and choice. Writing courses, too, can be included in the studio work requirement. The minimum credit requirement of independent studio work for the Bachelor's degree is 20 credit units. Additional artistic work can also consist of courses and workshops.

Theoretical Studies

Theoretical studies comprise a minimum of 8 credits. They include a compulsory course on the History of Contemporary Art (5 cr.) and a minimum of 3 credits' worth of elective theoretical courses.

When necessary, students can also include in the degree a maximum of 5 credits of other elective courses, which would otherwise not be accepted as subject studies. Such studies can be additional language courses, for example. For more information, ask the Study Affairs Officer.

Maturity Test

Native language proficiency is demonstrated in the maturity test, which is an essay, written under supervision, on a topic involving the student's own degree programme. The essay is written in Finnish or Swedish, depending on the student's native language or the language in which he or she has received high school education.

Students who have completed their high school education in languages other than Finnish or Swedish, as well as students who have completed their high school education abroad, are exempted from Finnish and Swedish language studies, and also from the linguistic aspect of the maturity test. However, exemption from other language studies is subject to the same conditions as for students who have completed their high school education in Finland in Finnish or Swedish.

In the spring of the fourth year of study, students must inform the head of their subject department whether they intend to take the Master's degree.

MASTER OF FINE ARTS

MASTER OF FINE ARTS, 180 cr./40 cr.

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| BACHELOR OF FINE ARTS OR OTHER, CORRESPONDING BA DEGREE | 140 cr |
| ADVANCED STUDIES | 40 cr |
| PRACTICAL STUDIES (ADVANCED STUDIO WORK) | min. 10 cr |
| - Courses, workshops - Departmental MFA seminars (2 cr.) - Studio work | |
| THEORETICAL STUDIES | min. 8 cr |
| - MFA seminars (2 cr.) - Elective theoretical courses | |
| MFA THESIS (DEMONSTRATION OF SCHOLARSHIP AND SKILL) | 20 cr |

If the student has not completed the language requirement (6 cr.) already at the BFA stage, the required language courses must be completed over and above the 40 credit requirement for the MFA.

Other required studies: the **maturity test** to demonstrate the student's familiarity with the theme of his/her thesis.

Approved by the Education and Research Council on 13 June 2004.

The Master's degree, building upon a completed Bachelor's degree or other acceptable education, is 40 credit units, comprising the following studies:

Advanced Studies

Advanced studies comprise a minimum 10 credits of artistic studies, a minimum 8 credits of advanced theoretical studies, and the 20 credit thesis work.

Artistic Studies min. 10 credits

The compulsory requirement is 2 credits of department seminars. The rest can consist of courses and workshops as well as independent studio work.

Theoretical Studies, min. 8 credits

Theoretical studies include compulsory attendance in MFA seminars (2 credits). These are earned by presenting one's work twice in the seminar (over the course of two terms, for example) and otherwise participating actively in the seminars. The MFA seminars are conducted by the Professor of the Department of General Studies, *Riikka Stewen*, and two postgraduate students at a time. Students must give advance notice of their seminar presentation in the list on the information board of the Department of General Studies.

Theoretical studies also include theoretical courses from the syllabus of the Department of General Studies that promote the student's personal artistic aims. Studies within the flexible study right system (JOO) can also be included in theoretical studies.

The inclusion of advanced writing courses in theoretical or studio work credit requirements can be discussed with the professor of the Department of General Studies.

MFA Thesis (Demonstration of Scholarship And Skill)

See Chapter I, under *Graduation*.

Maturity Test

The maturity test is an essay written under supervision. Its purpose is to demonstrate the student's knowledge of his/her field of study. The topic of the essay is chosen by the head of the student's subject department, who will also review the content of the essay. The head of department may also appoint another person to do this. No exemption is granted from the content review of the MFA maturity test.

Students who have already taken the maturity test for the BFA are not required to take the test for a second time with respect to the language review. If the student's language skills were not reviewed at the BFA stage, this assessment is carried out for the MFA maturity test. The linguistic assessment is carried out by the Research Institute for the Languages of Finland.

MFA Tutoring

Each department have their own tutor for MFA students. The tutors are responsible for organising the department seminars for MFA students. They also provide guidance and counselling in study matters. The tutors are listed in the COURSE CATALOGUE.

Students can also use the services of a personal supervisor for their Master's thesis for a maximum of 8 hours of paid tutoring. The supervisor's personal data are supplied in the thesis plan. For more details, see Chapter I, under *Graduation*.

Department of General Studies

Head of Department:

Professor *Riikka Stewen*

Lecturer *Liisa Roberts*

The objective of instruction at the Department of General Studies is to give students the conceptual tools for understanding the various fields and methods in contemporary art, as well as the status of the artist in our culture. An understanding of the history and theory of contemporary art is a prerequisite for being able to examine both contemporary art and the contemporary world from a broad perspective, independently and critically. Theoretical studies especially emphasise the dialogue between theory and practice in contemporary art. Consequently, instruction in the Department aims to give students a cognitive grasp of the international field of art theory and its tenets.

Basic Studies

The basic studies for first-year students comprise a study module whose purpose is to give students an overall view of the significance of drawing and other traditional media in contemporary art. The different perspectives and viewpoints offered by the courses are designed to complement each other. Drawing is examined from the viewpoints of presentation technologies, performance, and the phenomenological body, and also in terms of personal work and collective meaning.

The course *Fundamentals of Art History* with its overview of world art, and instruction in essay writing, are both part of the first-year curriculum. So is the course on computer basics, which provides basic information on the use of e-mail, newsgroups, internet and intranet, printing, digital storage, etc. Introduction to the preparation of an electronic portfolio is a new course for first-year students. It is compulsory and yields 1 credit unit.

Students can take a choice of electives in the autumn and spring terms in addition to the compulsory courses. Special courses are thematic wholes illustrating the field of art broadly. They are open to all students.

Subject and Advanced Studies

Theoretical subject studies consist of required and elective courses on topics such as the theory and history of contemporary art, philosophy, cinema, etc. The courses are also open to students in the advanced stage of studies.

Writing Courses

Writing instruction is designed to support the objectives of general studies. It seeks to respond to the needs that arise in situations and contexts where artists today work primarily through writing, or otherwise use writing as an instrument in their profession. The goal is to integrate writing instruction as broadly as possible with other instruction right from the first year on. Writing instruction gives students the tools for preparing the written part of their Master's theses, whether the written part is an independent, demanding thesis itself or a text aiming at the documentation and contextualisation of the project.

The goal of the first-year course is to teach students to write essays and non-fiction. Instruction in essay writing is organised in conjunction with art history courses. Students can also participate in courses on textual communication.

In the second-year, writing instruction is extended to cover different styles, functions and genres of writing. Students can choose from a wide range of courses according to their own interest. The students' own level of progress decides which courses they should take. Instruction in essay writing continues in conjunction with theoretical courses.

Thematic wholes in essay writing (recommended for students in the second year and up) are:

- Documentation and contextualisation
- Diary in studio work
- Writing for projects (CV, portfolio, grant applications, press releases, etc.)
- Literary practices in art criticism
- Writing in artistic work (dramaturgical writing, scripts, etc.)
- Free writing: fiction and poems (literary genres)
- Help for preparing the written section of the thesis.

History of Contemporary Art, 5 credits

This course looks at the most important art movements of the 20th century. Discussions examine contemporary art in the context of earlier movements, searching for the roots of the phenomena. In addition to lectures, the course includes visits to topical exhibitions and readings of theoretical and philosophical texts central to the interpretation and understanding of contemporary art.

MFA Seminars, 2 credits

Compulsory MFA seminars are held approximately every other week in the autumn and spring term. The seminars are run by postgraduate students of the Academy.

Curriculum of Sculpture

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|---|
| <p>Head of Department: Professor <i>Jyrki Siukonen</i></p> <p>Lecturer <i>Markus Kåhre</i></p> |
|---|

DEGREE PROGRAMME IN SCULPTURE, Bachelor in Fine Arts, 140 credits

| | | |
|--|--|------------------------------|
| BASIC AND LANGUAGE STUDIES (see BFA degree) | | 46 cr |
| SUBJECT STUDIES | | 94 cr |
| MAJOR SUBJECT REQUIRED COURSES | | 35 cr |
| 1st–4th year | History of Sculpture Department seminars Critique | 2 cr 6 cr 4 cr |
| 1st-2nd year | Figure studies Constructing space Artist's materials I Equipment Technology | 4 cr 4 cr 4 cr 1 cr |
| 3rd year | Figure studies Constructing space Artist's materials II | 4 cr 2 cr 4 cr |
| STUDIO WORK | | min. 45 cr |
| <ul style="list-style-type: none"> - Independent studio work (min. 20 cr.) - Courses and workshops <p>RECOMMENDED EARNING:</p> <ul style="list-style-type: none"> - 1st and 2nd year, 10 credits (1st year studio work can be credited to basic studies if necessary) - 3rd year, 10 credits - 4th year, 25 credits | | |
| THEORETICAL STUDIES | | min. 8 cr |
| History of contemporary art Elective theoretical courses | | 5 cr min. 3 cr |
| OTHER ELECTIVES COURSES Other electives such as additional languages. To be agreed upon separately. | | Max. 5 cr |

OTHER REQUIRED STUDIES:

The **maturity test**, an essay on a subject related to the degree programme, written under supervision, to demonstrate the student's proficiency in Finnish or Swedish (native language).

Sculpture covers a wide and diverse field of visual expression, where the central aspect is the three-dimensional form and space. Learning about sculpture, the student encounters a wide range of methods and thinking, knowledge of which and their historical context is part of professional studies. The premise behind sculpture studies is thinking. Realisation is the expression of that thought.

Content of Subject Studies in Sculpture

History of Sculpture

Examines all three-dimensional works of man, not only through art history, but also through general cultural history and the history of technology. The objective is to develop the student's perception of the relationship of artistic activity to broader social change. The theme is approached through lectures and study trips.

Figure Studies

Examining the live model through thinking, drawing, modelling, and construction. Figure studies include both traditional life study as well as lessons in the anatomy of plants, animals, and humans. It also includes methods of work that place the student's own body, its boundaries and dimensions in the centre.

Constructing Space

Introduces students to the study of three-dimensional space as a construction. Assists students to analyse their subjective experience of space, to use space as an independent artistic medium, and to analyse the relationship between sculpture and architecture. Space is an integral part of the language of installations and performative art.

Artist's Materials

An introduction to different techniques and methods as well as the most common materials in sculpture. Separate materials courses are not organised. Materials studies are integrated in the practical work arising from the student's own artistic thinking. This applies equally to mould-making, casting methods as working on wood, metal, ceramics, stone and synthetic materials.

Equipment Technology

Instructs students to use technical equipment correctly and safely. Permission to use machines and powertools can be granted only to students who have taken the appropriate course.

Critiques

Critiques are teaching situations where students receive feedback for their work and can defend and explain them. This teaches students to understand and receive constructive criticism, while developing their own skill and conceptual apparatus for argumentation. Visiting artists and other art professionals are invited to participate in the critique sessions.

Department Seminars

The seminar focus on specific themes, topics of discussion and assignments.

Credit Requirement

One study year is about 33–40 credits that are earned through a combination of completed compulsory and elective courses and independent work. The course requirements of the sculpture programme are listed in the table.

Credits earned for studio work will be determined at the end of each term in the critique sessions.

General Rules of the Department of Sculpture

Opening Hours

The Department of Sculpture is open every day from 9am to 9pm.
Wood and metal working machines can be used from 9am to 5pm.

Note! Machines may only be used by students who have completed the required course, and only by permission of the chief technicians. Working at the department always requires permission from the head of sculpture department or the rector of the Academy.

Materials

Sculpture materials may only be used by permission of a technician.

Waste

Everyone working in the sculpture department is responsible for putting waste materials in the waste bins. Hazardous waste must always be reported to the technicians (solvents, rags, acids, etc.).

Other

Materials and works or parts of works may not be stored in the wood- or metalworking class.

Curriculum of Painting

Head of Department:

Professor *Marianna Uutinen*:

Professor *Henry Wuorila-Stenberg*

Lecturer, deputy rector *Markus Konttinen*

Lecturer *Jukka Korkeila*

DEGREE PROGRAMME IN PAINTING, Bachelor in Fine Arts, 140 credits

| | | |
|---|---|-------------------|
| BASIC AND LANGUAGE STUDIES (see BFA degree) | | 46 cr |
| SUBJECT STUDIES | | 94 cr |
| MAJOR SUBJECT REQUIRED COURSES | | 27 cr |
| 2nd year | Artist's materials | 6 cr |
| 2–4 year | 6 workshops (technique, theory, laboratory) Department seminar | 6 cr 3 x 5 cr |
| STUDIO WORK | | max. 59 cr |
| <ul style="list-style-type: none"> - Independent studio work (min. 20 cr.) - Courses and workshops RECOMMENDED EARNING: 20 credits / 1st–2nd, 3rd and 4th year (credits for 1st year studio work may be accounted as basic studies if necessary) | | |
| THEORETICAL STUDIES | | min. 8 cr |
| History of contemporary art Elective theoretical courses | | 5 cr min. 3 cr |
| OTHER ELECTIVES COURSES Other electives such as additional languages. To be agreed upon separately. | | Max. 5 cr |

OTHER REQUIRED STUDIES:

The **maturity test**, an essay on a subject related to the degree programme, written under supervision, to demonstrate the student's proficiency in Finnish or Swedish (native language).

The central aim of the degree programme in painting is to rediscover the meaning of painting in this day and age, and to acquaint students with the strategies that can help painting retain its vitality as a medium with respect to other artistic media. Painting is examined in the context of other visual information, and the effects the new media, technology, commerciality, art theory and politics have on the development of painting.

The programme aims at giving students a capacity to analyse and assess different modes of visual presentation and the underlying motives of communication. Special attention is paid to the ability to recognise different visual styles, contexts and their meaning. Instruction aims at giving students the necessary skills and knowledge to master their medium and all types of instruments, such as imaging software. Students are encouraged to develop a personal idiom, and to examine their own work in relation to tradition from the perspective of contemporary art.

Credit Requirement

One study year is about 33–40 credits earned through a combination of completed compulsory and elective courses and independent studio work.

Required Courses

Artist's Materials

The study of painting materials (6 cr.) provides in-depth information on the structure, properties, uses and potential of materials. Topics covered in the course include support materials, painting techniques, mediums and pigments. Instruction has an historical, chemical-technological, as well as practical, aspect. Occupational safety is also covered.

Workshops

Students must complete at least six painting workshops (total 6 cr.) to complete the degree. The workshops are divided into three categories: laboratory, theory, and technique. The laboratory workshops deal with theoretical issues through practical assignments. The theory workshops consist of seminars and lectures that focus on painting and contemporary art. The technique workshops investigate the medium from a technical aspect.

Department Seminars

Students must earn at least 5 credit units from participation in department seminars. The seminars are based on informal discussion. The focus in the seminars is not on assessing completed works, but rather on exploring the underlying ideas and problems and the work process itself. The seminar sessions are held in small groups.

Studio Work

Studio work consists mostly of independent artistic work. Teachers provide personal guidance throughout the term. Practical work completed in other departments is accepted as studio work for the Department of Painting.

Materials

The department will provide students with canvas materials from the first-year spring onwards. Details will be posted on the department information board.

Students receive a grant at the beginning of the year to cover the cost of materials. More information about the materials grant is given in the COURSE CATALOGUE.

General Rules of the Department of Painting

Practical information about working in the department will be posted on the department information board.

Curriculum of Printmaking

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| <p>Head of Department: Professor <i>Antti Tanntu</i></p> <p>Lecturer <i>Maija Albrecht</i></p> |
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DEGREE PROGRAMME IN PRINTMAKING, Bachelor in Fine Arts, 140 credits

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|--|---|---|
| BASIC AND LANGUAGE STUDIES (see BFA degree) | | 46 cr |
| SUBJECT STUDIES | | 94 cr |
| MAJOR SUBJECT REQUIRED COURSES | | 30 cr |
| 2-4 year | Lithography Intaglio Special techniques Department seminars Department lectures | 7 cr. 7 cr. 7 cr. 3 x 2 cr 3 x 1 cr |
| STUDIO WORK | | min. 45 cr |
| <ul style="list-style-type: none"> - Independent studio work (min. 20 cr.) - Courses and workshops RECOMMENDED EARNING: 15 credits / 2nd, 3rd and 4th year | | |
| THEORETICAL STUDIES | | min. 8 cr |
| History of contemporary art Elective theoretical courses | | 5 cr min. 3 cr |
| OTHER ELECTIVES COURSES Other electives such as additional languages. To be agreed upon separately. | | max. 5 cr |

OTHER REQUIRED STUDIES:

The **maturity test**, an essay on a subject related to the degree programme, written under supervision, to demonstrate the student's proficiency in Finnish or Swedish (native language).

The profile of the graphic artist has become more versatile over the past few years. Today, graphic artists are no longer bound to a single medium; they can just as well draw, paint, or take photographs. The department aims at fostering the development of the student's

personal vision in a way that allows the student to control the medium, not the other way round.

The Department of Printmaking offers opportunities to use all contemporary media in graphic art. Instruction builds upon traditional techniques, intaglio and lithography. Instruction in serigraphy, woodcut, polymer gravure and other special techniques takes the form of courses led by experts in the medium in question.

Theoretical studies include lectures, seminars, exhibition tours, and meetings with artists. The content of work is examined in department seminars and critiques. The focus in personal tutoring is on content and its development.

Content of the Required Studies

Lithography, Intaglio, Special Techniques

The requirement is a minimum of 7 credits of courses in lithography and intaglio both, with an additional minimum of 7 credits in special techniques.

Department Seminars

Students present their work, explaining their content and premises. There are two seminar days per term: The annual credit yield of the seminars is 2 credit units.

Department Lectures

Information about lectures is given at the start of term. Department lectures are compulsory for all students. The lectures yield 1 credit annually.

Studio Work

The recommended earning is 15 credit units per year.

Students in the ERASMUS and SOCRATES exchange programmes are treated as Academy students.

General Rules of the Department of Printmaking

All students must have the professor's **permission** to work in the department. If necessary, the professor can grant an "extra time out" beyond ordinary hours if the student presents sufficient grounds for the need to work in the evenings or on weekends.

The department is **open** from Monday to Thursday from 9am to 5pm, and on Fridays from 9am to 3.15pm.

Students must consult with the relevant teacher to prepare a **personal study plan**.

The reception hours and specialisations of the department head, lecturer and contracted teachers are given in the COURSE CATALOGUE. Students working at the department for longer periods of time (such as a whole term) can get pull drawers to keep their things in, and a locker in the loft.

New arrivals at the department must first settle a time for an introductory tour with a technician. The technicians are Juhani Laine, Marianne Kokkonen and Erja Huovila.

**Regular students in the Department of Printmaking, please note:
ALL MATERIALS YOU USE MUST BE ENTERED IN THE MATERIALS LEDGER.**

Materials

The materials ledger is kept in the paper room. All students have their own page in the ledger, where they write down the materials used by them, both in courses and independent work. Courses have a limited amount of materials (the lecturer will have detailed information on how much is available). Course materials are not deducted from the students' personal materials grant. The prices of materials are marked in the ledger. For more information, ask the department technicians. Taking materials without entering them in the ledger is stealing!

Waste

Waste is sorted in the department as follows:

White office paper

Newspapers, magazines and advertisements

Hazardous waste (e.g. solvent rags)

Mixed waste

Paperboard (this is put in the roll cage opposite the exposure room)

Non-acid paper

Photocopies, Printing and Faxes

Facilities for these are found elsewhere in the school.

To facilitate work and avoid surprises, it is important that you tell the technicians or teachers immediately if you find that a tool or a machine is broken.

Keeping Order

To ensure satisfactory working conditions, things must be kept in order in the department.

Work stations must be left in impeccable condition after work.

Tools must be placed back where they came from.

All waste must be placed in the waste bins!

Always remember to take away all proofs, sketches, and other important material when you leave.

Piles of paper lying on desks are treated as waste paper.

Curriculum of Media Studies

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| <p>Head of Department: Professor <i>Seppo Salminen</i></p> <p>Lecturer in photography <i>Pertti Kekarainen</i> Lecturer in moving images <i>Harri Larjosto</i></p> |
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DEGREE PROGRAMME IN MEDIA STUDIES, Bachelor in Fine Arts, 140 credits

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|---|---|--|
| BASIC AND LANGUAGE STUDIES (see BFA degree) | | 46 cr |
| SUBJECT STUDIES | | 94 cr |
| MAJOR SUBJECT REQUIRED COURSES | | |
| PHOTOGRAPHY (23 cr) | MOVING IMAGES (27 cr) | ENVIRONMENTAL ART/ PERFORMANCE (21 cr) |
| 1st–2nd year | 1st–2nd year | 1st–2nd year |
| Principles of audiovisual narrative 10 cr *) | Principles of audiovisual narrative 12 cr **) | Performance I 2 cr Environmental art I 2 cr Installation I 2 cr |
| 3rd–4th year | 3rd–4th year | 3-4vsk. |
| Photography workshop 2 cr | Studio course 1 cr | Performance II 2- 4 cr |
| Studio photography 1 cr | History of moving images 2 cr | Environmental art II 2- 4 cr |
| Image—Space 4 cr | Video workshop 2 cr | Installation II 2- 4 cr |
| Printing II 1 cr | Computer installation 2 cr | Computer installations 2 cr |
| Department seminars 2 x 2 cr | Still images & video animation 2 cr Video & sound post-production 1 cr | Department seminar 2 x 2 cr |
| Production course 1 cr | Department seminar 2 x 2 cr Production course 1 cr | Production course 1 cr |
| STUDIO WORK | | min. 59 cr |
| STUDIO WORK - Independent studio work (min. 20 cr.) - Courses and workshops RECOMMENDED EARNING: 20 cr /1st- 2nd, 3rd and 4th year (credits for 1st year studio work may be accounted as basic studies if necessary) | | |
| THEORETICAL STUDIES | | min. 8 cr |
| History of contemporary art | | 5 cr |

| | |
|--|-----------|
| Elective theoretical courses | min. 3 cr |
| OTHER ELECTIVES COURSES Other electives such as additional languages. To be agreed upon separately. | Max. 5 cr |

OTHER REQUIRED STUDIES:

The **maturity test**, an essay on a subject related to the degree programme, written under supervision, to demonstrate the student's proficiency in Finnish or Swedish (native language).

*) includes visual dramaturgy and scripting (2 cr.), photography and video workshop (4 cr.), shooting equipment (1 cr.), printing (1 cr.), digital imaging (1 cr.), studio procedures (1 cr.).

***) includes visual dramaturgy and scripting (2 cr.), photography and video workshop (4 cr.), shooting equipment (1 cr.), digital imaging (1 cr.), sound recording (1 cr.), video editing (1 cr.), sound editing (1 cr.), studio procedures (1 cr.).

The purpose of the media studies curriculum is to give students the capacity to master, both theoretically and practically, the latest areas of the visual arts, especially those involving spatial and temporal aspects.

The studies consist of work in one of the following areas:

- audiovisual arts, such as video and experimental cinema, and art involving digital media
- photography, especially in conjunction with other visual media
- environmental art/performance

Courses at the department aim to give students a broad personal knowledge of these areas and an idea of how they interconnect with each other and with the general history of art. One core point of interest is the various forms of contemporary art and their underlying theory and philosophy.

Media studies are very much outwardly directed. Owing to their very nature, time-based media observe the functioning of perception: the workings and reception of messages. This area is also characterised by constant study and experimentation. Time-based art is typically open in terms of its format. At the same time, it is very international, and so instruction involves constant international contacts. One significant and growing area is the international digital exchange of images, which has led to the emergence of virtual art galleries.

Art studies are traditionally based on extensive personal work and the experiences engendered thereby. Media studies, one significant aspect of instruction is discussion, which serves the study of the relationship between the form and content of the work, and also brings a collective element to it. Nevertheless, independent work and its evaluation are still major aspects of the programme. Discussion serves to broaden the mind to understand the connections between the arts and their tradition and history.

Media studies build upon introductory courses, which give students the tools for more advanced studies in this area. The courses cover a wide range of subjects, including the principles of photography, the moving image, performance, installation, and digital media. Introduction to photography comprises a total of 10 credits on the basics of audiovisual narrative, and 12 credits on the introduction to moving images. The first phase of the study programme on environmental art and performance consists of introductory courses on performance, environmental art, and installation. Introductory courses are followed by courses and personal tutelage in one or more areas. Students of the Academy are also allowed to take certain courses organised by the University of Art and Design Helsinki and the Helsinki University of Technology. The study programme also

includes visits by artists and lecturers from both Finland and abroad, who will work with students in workshops and also provide individual or group instruction.

The media studies study programme is divided into four areas:

- personal instruction
- introductory courses
- projects
- theory and discussion

Students can select between three orientations: moving images, photography or environmental art and performance. When the student completes all the required subject studies in a given orientation, they earn a notice in their degree certificate to the effect that they have completed the orientation in question. If the student does not complete all the compulsory courses, no mention of orientation is made in the certificate.

Instruction and Studying

The Department of Media Studies has a two-level tutoring system. On the one hand, it consists of tutoring for new students by their more advanced peers; on the other, of personal tutoring by teachers. Tutoring is provided primarily by the tenured staff. Depending on the student's personal needs or projects, outside experts may also be invited to provide tutoring for shorter periods.

From the second year on, all students are required to select and make arrangements with a personal tutor, who will regularly monitor their progress. Tutor meetings are also used to evaluate the student's artistic work for the year.

MFA students also need to settle the question of the supervision of their Master's thesis with the tenured teaching staff. Special MFA students have a teacher-tutor, who organises shared seminars for the students.

Credit Requirement

One study year is about 33-40 credits earned through a combination of completed compulsory and elective courses provided by the Department of Media Studies and the Department of General Studies, plus independent studio work.

Courses for All Students

Department Seminars

One of the main teaching methods in the department is department seminars, where students present their finished work or work in progress, and which is then analysed and discussed. Discussion in the seminars is informal and can revolve quite freely around the problems at hand. The main purpose is not to evaluate the work, but to examine the underlying premises and ideas and opportunities for further progress. The seminars are compulsory for all students.

Production Course

Students must take the production course in the final phase of their BFA studies or during MFA studies at the latest. The course covers production, copyright and other issues new media artists are likely to encounter in their work.

Studio Work

The credit yield of studio work is about 20 credits per year.

The *department photo laboratory* is open to all students. The technician, *Juhani Autio*, is on call daily and gives guidance when necessary.

General Rules of the Department of Media Studies

- Equipment in the Department of Media Studies may only be used by students who have taken the relevant course.
- If the student does not have the qualification to use the equipment or facility, they must engage the services of the department assistant. The assistant can be reserved from the secretary of the department.
- Equipment is intended primarily for students of the Department of Media Studies; older equipment can be loaned to students from other departments as well.
- Equipment may be borrowed only by students who have completed the relevant course, or have been instructed in its use by the department assistant.
- Students who exceed the loan period without an acceptable reason will lose their right to borrow equipment.
- Students who have mishandled the equipment will have to pay for their repair and will lose the right to borrow equipment.
- The borrowing of equipment and its return is Mon–Fri from 1-2pm.
- Students from other departments can work at the Department of Media Studies only if they have permission in writing from their own head of department stating the purpose and duration of such work.
- The cost of using the assistant is entered into the accounts of the student's own department.

Access Issues

- Doors to premises that are meant to be locked must be kept locked at all times. Wedging the door open will trigger an alarm, the cost of which is levied from the person who caused it.
- It is strictly forbidden to let people without an access pass enter locked premises.
- No drinks, food or other substances or materials that might damage the equipment or premises may be taken into the media studio, sound studio, or post-production unit.
- The general principle in using the facilities is to leave them in the same condition one finds them when beginning work there.
- Fixed and mounted equipment may not be moved or their connections altered.
- Equipment that is not intended to be continuously switched on must be turned off after use.
- Leaving personal belongings in the premises is forbidden. Anything found will be thrown away.
- Students who mess up the premises or mishandle the equipment will lose the right to use them.
- The key to the goods lift can be borrowed from the technician.

Doctorate In Fine Arts

**Head of the Department of
Postgraduate Studies:**

Professor *Jan Kaila*

Department assistant:

Pekka Kantonen (until 31 Dec. 2004)

Aims and Completion of the Doctorate in Fine Arts

Postgraduate studies leading to a Doctorate in Fine Arts have been available at the Academy since 1997. The first doctors from the Academy were *Jyrki Siukonen* and *Jan Kaila*, graduating in 2001 and 2002 respectively.

The Decree on the Degrees in the Academy of Fine Arts (381/1997) states the following regarding admission criteria, aims, and completion of the Doctorate in Fine Arts:

The Doctorate in Fine Arts is based on a completed Master's degree. For exceptional reasons, persons who have not taken the MFA degree may also be admitted to the postgraduate programme, provided the Academy is satisfied that they possess the necessary knowledge and skills.

The aim of the postgraduate programme is for students to have a profound understanding of their own field and the capacity to produce high-quality work that demonstrates their artistic maturity, and engage in independent professional work in the field of their choice and develop that field.

In order to complete the doctoral degree, the candidates must complete the required postgraduate studies and successfully present their doctoral thesis in public, or write a dissertation.

The Board of the Academy has amended the admission criteria to the doctoral programme. In addition to the Master's degree referred to in the Decree, the criteria also include artistic talent and the capacity to undertake postgraduate studies leading to the doctorate.

There are currently 14 postgraduate students in the Academy. Together with professor Jan Kaila, postgraduate research is co-ordinated by a postgraduate advisory committee, whose members (from 1 January 2004 to 31 December 2005) are painter Carolus Enckell, artist Satu Kiljunen; professor Riikka Stewen, and professor of painting Henry Wuorila-Stenberg.

Postgraduate studies build upon artistic projects. The topics, contents, and aims of postgraduate research arise from the artistic work and are a natural continuation of it. One essential element in postgraduate studies is intensive seminar work with invited outside experts. Instructors play an important role in postgraduate studies at the Academy, and they also take part in seminar work. Postgraduate studies also serve as an educational resource which deepens and develops other studies at the Academy.

Degree Requirements

Postgraduate degrees take 3 to 4 years to complete. The credit requirement consists of 120 study credits, of which artistic projects account for 80 to 100 credits, and other postgraduate studies in fine arts for 20 to 40 credits.

Postgraduate projects (80–100 credits) are based on independent artistic work. They consist of a series of demanding artistic productions demonstrating the student's artistic maturity. The works are exhibited publicly and recorded. The projects also include a documentation and/or publication, in which the author presents a summary of the project, with conclusions.

Other postgraduate studies in fine arts (20–40 cr.) consist of both theoretical and practical studies relevant to artistic work. Theoretical postgraduate studies consist of studies in the philosophy of art and science which support the student's own artistic work.

Postgraduate students work according to a personal study and research plan.

Admission

Admission to the postgraduate programme takes place through a public admission procedure. Notice of the admission period is published on the Academy's web site. The next admission procedure will be organised in spring 2005. Ask for the postgraduate studies brochure.